IIT Mandi iHub & HCi Foundation
Technology in Harmony with Human Needs

**ADVERTISEMENT
FOR
EXECUTIVE-INCUBATION AND ACCELERATION
AT
IIT MANDI IHUB AND ḤCi FOUNDATION**
A Section – 8 Company
Location – IIT Mandi Campus

About IIT Mandi iHub and HCI Foundation: About iHub: IIT Mandi iHub and HCI Foundation (iHub) is a section 8 company established under the National Mission on Interdisciplinary Cyber-Physical Systems (NM-ICPS). The focus area of IIT Mandi iHub is "**Human-Computer Interaction.**" The vision of the iHub is to be an internationally recognized hub that nurtures HCI research, enables technology translation for industry, and scales skill development. The four areas of IIT Mandi iHub are Research and Technology Development, Skill Development, Incubation & Acceleration, and Collaboration. For more information, visit www.ihubiitmandi.in

Position: Executive- Incubation and Acceleration
No of Positions: 2

Responsibilities
   o   Supporting incubation programs, ensuring achievement of internal goals with a specific focus on HCI.
   o   Participating in the selection process of the start-ups for funding and mentorship of internal process improvement projects to improve the effectiveness, efficiency, and scalability of investment management and reporting operations.
   o   Planning regular engagement with start-ups to build expertise in industry clusters for start-ups.
   o   Facilitating start-ups on various fronts and understanding the technological strengths of the start-ups for due leverage.
   o   Keeping track of progress and support provided to start-ups and monitoring the health of the portfolio.
   o   Engaging with potential incubates and creating a pipeline of applicants through programs and events.
   o   Designing and implementing outreach efforts/events, managing digital media presence.
   o   Creating and maintaining data on incubated start-ups.
   o   Reporting data and preparing reports for various funding agencies, and other internal and external needs.
   o   Handling any other special projects/initiatives from time to time.

Essential Qualifications:

Position	Qualification	Years of Experience
Executive	Bachelor's Degree	3 Years
	Master's Degree	0-3 Years

Desirable Skills/Traits:

   o   Understanding of funding mechanisms, budgeting, and financial management.
   o   Ability to build relationships with investors, mentors, and industry experts.
   o   Strong verbal and written communication
   o   Experience working with non-profit organizations
   o   Ability to take the initiative

Remuneration: Up to INR 35,000/- per month based on experience and the position offered.

Link to Apply: **https://xt9iuyp9fqg.typeform.com/to/CaaAaU3Z**

Terms/Instructions:

1. *Only shortlisted candidates will be contacted/informed through email/phone.*
2. *IIT Mandi iHub and HCI Foundation reserves the right to fill up the post, not to fill up the position or cancel the advertisement in whole or part without assigning any reason. The company also reserves the right to limit the number of candidates to be called for written tests/or interviews. The decision of the company in this regard will be final.*
3. *Documentary evidence of all educational and professional qualifications will be required to be produced when specified.*

   The company can verify the antecedents or documents submitted by a candidate before the appointment, at the time of appointment, or during the tenure of the service. In case it is detected that the documents submitted by the candidates are fake or the candidate has clandestine antecedents/background and has suppressed the said information, then their services shall be terminated.
4. *If it is found later that any information given in the application is incorrect/false, the candidature/ appointment is liable to be cancelled/terminated.*
5. ***The applications will be considered till the post is filled.***

Contact us: IIT Mandi iHub and HCI Foundation, IIT Mandi, North Campus, Kamand, District Mandi,Himachal Pradesh 175005
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Website: www.ihubiitmandi.in

Note: All applications should be routed through the application link provided for each position in theadvertisement. Email us only in case of questions.